## Off street – car parks – parking appeals policy

Please refer to the table below that explains the contravention code and indicates circumstances where cancellation will be considered, it is important to note that this information is for guidance and that each case will be considered on its individual merits.

Circumstances in which the cancellation of a Penalty Charge Notice will be considered are marked as 'Yes'.

| Blue Badge Holders will    | If Loading or   | If your vehicle   | If your vehicle   | If your ticket was  | If you have a valid   |
|----------------------------|---|---|---|---|---|
| be considered if           | unloading was   | had broken  | was stolen a  | facedown, not   | permit and it had   |
| No badge/clock is          | being carried out,  | down, we require  | crime report and  | displayed,  | fallen, was   |
| displayed - fallen from    | then an invoice is  | supporting  | reference   | obscured - PCN  | obscured, not   |
| windscreen, displayed      | required to show  | evidence from   | number are  | will be cancelled   | correctly displayed   |
| incorrectly (details face  | that the vehicle  | RAC/AA to show  | required to show  | on the first  | - PCN will be   |
| down) or obscured - PCN    | was loading/  | that the vehicle  | that the vehicle  | occasion,   | cancelled on the first  |
| will normally be cancelled | unloading, and the  | was broken down   | was taken   | however only if   | occasion only if  |
| on the first occasion only | goods were bulky  | and could not be  | without consent.  | provided with a   | proof of a valid  |
| if proof of a valid Blue   | or pre- ordered.  | moved.  |   | copy of the valid   | permit is provided.   |
| Badge is provided.         |   |   |   | P&D ticket.   |   |
|                            |   |   |   |   |   |
| No                         | No  | No  | No  | No  | No  |
| 110                        | 110   | 110   | 110   |   | 110   |
|                            |   |   |   |   |   |
|                            |   |   |   |   |   |
|                            |   |   |   |   |   |
|                            |   |   |   |   |   |
|                            |   |   |   |   |   |
|                            | be considered if No badge/clock is displayed - fallen from windscreen, displayed incorrectly (details face down) or obscured - PCN will normally be cancelled on the first occasion only if proof of a valid Blue | be considered if No badge/clock is displayed - fallen from windscreen, displayed incorrectly (details face down) or obscured - PCN will normally be cancelled on the first occasion only if proof of a valid Blue Badge is provided.  unloading was being carried out, then an invoice is required to show that the vehicle was loading/ unloading, and the goods were bulky or pre- ordered. | be considered if No badge/clock is displayed - fallen from windscreen, displayed incorrectly (details face down) or obscured - PCN will normally be cancelled on the first occasion only if proof of a valid Blue Badge is provided.  unloading was being carried out, then an invoice is required to show that the vehicle was loading/ unloading, and the goods were bulky or pre- ordered.  had broken down, we require supporting evidence from RAC/AA to show that the vehicle was broken down and could not be moved. | be considered if No badge/clock is displayed - fallen from windscreen, displayed incorrectly (details face down) or obscured - PCN will normally be cancelled on the first occasion only if proof of a valid Blue Badge is provided.  unloading was being carried out, then an invoice is required to show that the vehicle was loading/ unloading, and the goods were bulky or pre- ordered.  had broken down, we require supporting evidence from RAC/AA to show that the vehicle was broken down and could not be moved.  was stolen a crime report and reference number are required to show that the vehicle was broken down and could not be moved. | be considered if No badge/clock is displayed - fallen from windscreen, displayed incorrectly (details face down) or obscured - PCN will normally be cancelled on the first occasion only if proof of a valid Blue Badge is provided.  unloading was being carried out, then an invoice is required to show that the vehicle was loading/ unloading was being carried out, then an invoice is required to show that the vehicle was loading/ unloading was being carried out, then an invoice is required to show that the vehicle was broken down and could not be moved.  facedown, not displayed, obscured - PCN will be cancelled on the first occasion, however only if provided with a copy of the valid P&D ticket. |



| Contravention codes  | Blue Badge Holders will be considered if No badge/clock is displayed - fallen from windscreen, displayed incorrectly (details face down) or obscured - PCN will normally be cancelled on the first occasion only if proof of a valid Blue Badge is provided. | If Loading or<br>unloading was<br>being carried out,<br>then an invoice is<br>required to show<br>that the vehicle<br>was loading/<br>unloading, and the<br>goods were bulky<br>or pre- ordered. | If your vehicle had broken down, we require supporting evidence from RAC/AA to show that the vehicle was broken down and could not be moved. | If your vehicle was stolen a crime report and reference number are required to show that the vehicle was taken without consent. | If your ticket was facedown, not displayed, obscured - PCN will be cancelled on the first occasion, however only if provided with a copy of the valid P&D ticket. | If you have a valid permit and it had fallen, was obscured, not correctly displayed - PCN will be cancelled on the first occasion only if proof of a valid permit is provided. |
|--|--|--|--|---|---|--|
| 73 - Parked without payment of the parking charge.   | No   | No   | Yes  | Yes   | No  | No   |
| 74 - Using a vehicle in a parking place in connection with the sale or offering or exposing for sale of goods when prohibited.  Not enforced | No   | No   | No   | No  | No  | No   |
| 80 - Parked for longer than the maximum period permitted.  | No   | No   | Yes  | Yes   | No  | No   |
| 81- Parked in a restricted area in a car park.   | No   | No   | Yes  | Yes   | No  | No   |

| Contravention  | Blue Badge Holders will   | If Loading or   | If your vehicle   | If your vehicle   | If your ticket was   | If you have a valid  |
|--|---|---|---|---|--|--|
| codes  | be considered if No badge/clock is displayed - fallen from  | unloading was<br>being carried out,<br>then an invoice is   | had broken<br>down, we require<br>supporting  | was stolen a crime report and reference                                 | facedown, not<br>displayed,<br>obscured - PCN  | permit and it had fallen, was obscured, not  |
|  | windscreen, displayed incorrectly (details face down) or obscured - PCN will normally be cancelled on the first occasion only if proof of a valid Blue Badge is provided. | required to show that the vehicle was loading/ unloading, and the goods were bulky or pre- ordered. | evidence from RAC/AA to show that the vehicle was broken down and could not be moved. | number are required to show that the vehicle was taken without consent. | will be cancelled on the first occasion, however only if provided with a copy of the valid P&D ticket. | - PCN will be cancelled on the first occasion only if proof of a valid permit is provided. |
| <b>82 -</b> Parked after the expiry of paid for time.  | No  | No  | Yes   | Yes   | No   | No   |
| 83 - Parked in a car park without clearly displaying a valid pay & display ticket or parking session, or valid Disabled badge. | Yes   | No  | Yes   | Yes   | Yes  | Yes  |
| 84 - Parked with additional payment made to extend the stay beyond time first purchased.                                       | No  | No  | Yes   | Yes   | No   | No   |

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| 85 - Parked in a permit bay without clearly displaying a valid permit.                                       | Yes  | No  | Yes  | Yes   | No   | Yes  |
| <b>86 -</b> Parked beyond the bay markings.  | No   | No  | Yes  | Yes   | No   | No   |
| 87 - Parked in a disabled person's parking space without clearly displaying a valid disabled person's badge. | Yes  | No  | Yes  | Yes   | No   | No   |

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|--|--|--|--|---|---|--|
| 89 - Vehicle parked exceeds maximum weight and/or height and/or length permitted in the area | No   | No   | Yes  | Yes   | No  | No   |
| 90 - Re-parked within one hour of leaving a bay or space in a car park                       | Yes  | No   | Yes  | Yes   | No  | No   |
| 91 - Parked in a car park or area not designated for that class of vehicle.                  | No   | No   | Yes  | Yes   | No  | No   |
| 92 - Parked causing an obstruction   | No   | No   | Yes  | Yes   | No  | No   |

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|                                     | on the first occasion only | goods were bulky   | and could not be | without consent. | provided with a    | proof of a valid       |
|                                     | if proof of a valid Blue   | or pre- ordered.   | moved.           |                  | copy of the valid  | permit is provided.    |
|                                     | Badge is provided.         |                    |                  |                  | P&D ticket.        |                        |
| 93 - Parked in car park when closed | No                         | No                 | Yes              | Yes              | No                 | No                     |
| 94 - Parked in                      | No                         | No                 | No               | No               | No                 | No                     |
| a pay &                             | 110                        | 110                | 110              | 140              | 110                | 110                    |
| display car                         |                            |                    |                  |                  |                    |                        |
| park without                        |                            |                    |                  |                  |                    |                        |
| clearly                             |                            |                    |                  |                  |                    |                        |
| displaying two                      |                            |                    |                  |                  |                    |                        |
| valid pay and                       |                            |                    |                  |                  |                    |                        |
| display tickets                     |                            |                    |                  |                  |                    |                        |
| when                                |                            |                    |                  |                  |                    |                        |
| required.  Not enforced             |                            |                    |                  |                  |                    |                        |
| Not elliorced                       |                            |                    |                  |                  |                    |                        |

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| 95 - Parked in a parking place for a purpose other than the designated purpose for the parking place.  Not enforced | No   | No  | No   | No  | No  | No   |
| 96 - Parked with engine running where prohibited. Not enforced  | No   | No  | No   | No  | No  | No   |