
Private hire operator's statement in respect of an application for executive vehicle status

GDPR Privacy notice

Who we are and what we do

Elmbridge Borough Council is the 'Controller' of any personal data that you provide to us. We collect, process, and store your personal data in relation to your application for a licence.

What we need to process your application

You must supply personal data including your name, address and contact details.

Why we need it

We use your personal and sensitive data to enable us to process your application. If you do not provide this information we cannot process your application.

What we do with it

We will store your personal data in our licensing database and it will be accessed by authorised Council employees. We will use your data to enable us to check compliance with your licence, to carry out our enforcement duties and to contact you about licensing matters. We may share your personal data with the other public bodies and enforcement authorities for the purposes of investigation, to protect public funds and prevent and detect fraud. We may also share your personal data with insurance companies and the DVLA.

How long we keep it

If we do not grant your licence, we will keep your data for six years from the date of the final decision on your application. If we grant your licence, we will keep your data for the period of the licence and a further six years.

What are your rights?

Please refer to our corporate privacy policy at [elmbridge.gov.uk/privacy-notice/](https://www.elmbridge.gov.uk/privacy-notice/)



Elmbridge
Borough Council

... bridging the communities ...

Private hire operator's statement in respect of an application for executive vehicle status

Local Government (Miscellaneous Provisions) Act 1976

You should use this form in support of an application by a private hire vehicle proprietor to obtain executive status for a private hire vehicle.

Please read the guidance on our website elmsbridge.gov.uk/licensing before you complete this statement. Please note, if you do not properly complete this form, we will reject the vehicle proprietor's application.

Section 1: About you

Please complete all questions

Operator's name	
Licence number	PHO
Operating address	
Post code	
Preferred telephone number	
Alternative telephone number	
Email address	

Section 2: About the private hire vehicle

Registration number	
Private hire plate number	PHV
Licence expiry date	

Section 3: Details of the executive work

How many vehicles do you run?	
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How many of those vehicles currently hold executive status?	
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Describe the type of work you will use the vehicle shown in Section 2 for.

What percentage of the vehicle's journeys will be executive private hire work?	
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Will you have enough and ongoing executive private hire work for this vehicle for the next 12 months?	Yes	No
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Section 14: Declarations

I confirm that I have read the privacy notice on the first page of this application form and I understand my rights in respect of that data and consent to how the Council will process my personal data.	
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I agree to produce my private hire operator records in support of the application for private hire executive vehicles status for the vehicle shown in section 2.	
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I confirm that I have read the Council's taxi and private hire licensing policy and that I am aware of the licence conditions for executive status private hire vehicles if granted.	
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I declare that the information contained in this form is correct to the best of my knowledge and belief.	
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Please send this form electronically to the vehicle proprietor.

Signature	
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Name	
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Date	
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